

INDIANA WHITE RIVER STATE PARK DEVELOPMENT COMMISSION

Resolution With Respect to Electronic Participation for Commission Meetings

Resolution No. 23 –R– 01

The Indiana White River State Park Development Commission (“Commission”) is responsible for the overall development, direction, and coordination of the White River State Park (the “Park”); and

In accordance with Indiana Code § 5.14-1.5-3.6, Public Meetings (Indiana Open Door Law), which applies to a public agency of the state, the White River State Park Development Commission adopts the following electronic participating in public meetings policy:

I. Policy considerations

- a. Balance ease of commission members (“commissioners”) access to and participation in orderly proceedings, especially where there are occurrences that pose impediments to physical attendance.
- b. Follow Indiana code in a manner consistent with the Open Door Law
- c. Section 3.6 of the Open Door Law allows members of a governing body of a state agency, such as the commission to participate in meetings by electronic communication if they are unable to attend in person. The commission must fulfill all the requirements outlined in Section 3.6, including adopting a policy that permits electronic communication for commission meetings.

II. Policy

- a. **Meeting participation requirements:** At least one-third (1/3) of commissioners must be physically present at the designated meeting site for full commission meetings. Commissioners participating remotely must be able to communicate simultaneously with those physically present at the meeting. Participation by a commissioner remotely pursuant to this policy is not required to be done in a setting that is open to the public. If a technology failure occurs after a meeting ensues, the meeting may continue with the members physically present.
- b. **Quorum:** A commissioner participating remotely is considered present at the commission meeting and shall be counted towards the establishment of a quorum. The secretary will announce at the start of the meeting any commissioners participating electronically and will so note in the meeting minutes.
- c. **Voting:** Voting must be done by roll call for commissioners participating electronically. A commissioner participating electronically may vote at a commission meeting on all matters except:
 - i. On the adoption of the annual budget
 - ii. To make the deciding vote on an official action
- d. **Committee meetings:** Committee meetings are governed by this policy.
- e. **Annual physical participation:** Each commissioner is required to physically attend at least one (1) meeting each calendar year. Non-participation is subject to review by the appointing authority.
- f. **Advance notice:** Absent exigent circumstances, a commissioner must notify the park’s executive director or director of office operations if they intend to participate electronically at least three (3) business days prior to a commission meeting. Means of electronic participation will not be created unless a commissioner notifies staff of a need.
- g. **Executive session:** This policy does not create a right of the public to observe and record an executive session of the commission or any committees thereof pursuant to § I.C. 5-14-1.5-6.1
- h. **Publication of policy:** This policy will be posted on the White River State Park website within thirty (30) days of adoption.

Resolution No. 23-R-01

III. Review and amendment

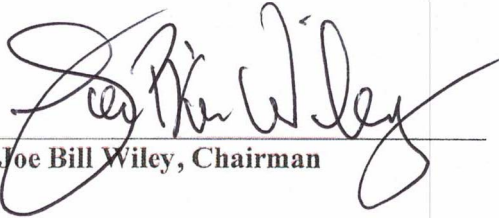
- a. This policy shall remain in full force and effect unless amended by the commission in a meeting open to the public under the Indiana Open Door Law.

THEREFORE, it is resolved by the Indiana White River State Park Development Commission as follows:

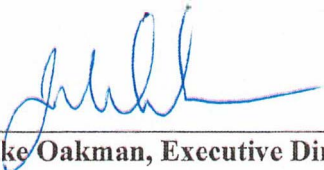
1. The above policy for electronic participation is adopted and effective immediately.

RESOLVED, this 23rd day of March 2023.

STATE OF INDIANA,
Acting by and through the
INDIANA WHITE RIVER STATE PARK
DEVELOPMENT COMMISSION



Joe Bill Wiley, Chairman



Jake Oakman, Executive Director

ATTEST:



Jim Isch, Vice-Chairman



Marialisa Pippin, Secretary